Chapter 8.05

DEPARTMENT OF PUBLIC SAFETY

Sections:

8.05.010   Department established.

There is established a Department of Public Safety consisting of four separate divisions: Patrol, Emergency Management/Services, Emergency Dispatch, and Harbor divisions. The Department of Public Safety provides police, fire, emergency medical, search and rescue, emergency dispatch, emergency management, and harbor safety services. The Department of Public Safety shall be responsible for the protection of life and property of the citizens. [Code 1979 § 12.01.010.]

8.05.020   Director of Public Safety.

(a)   The Director of Public Safety shall be the head of the Department of Public Safety. The Director of Public Safety is an administrative officer of the City appointed by the City Manager and removable by the City Manager.

8.05.030   Duties and responsibilities of Director of Public Safety.

(a)   It shall be the duty of the Department of Public Safety (Department), through the Director of Public Safety, to perform the following duties and responsibilities:

(1) Carry out the duties and responsibilities of the Department under the supervision and control of the City Manager;

(2) Plan, direct, supervise, and coordinate the division activities of the Department;

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Deleted: (b)   The Chief of Police shall carry out the duties and responsibilities of the Public Safety Department under the supervision and control of the City Manager.
(c)   The Chief of Police shall plan, direct, supervise and coordinate the police and volunteer fire and emergency medical services activities of the Public Safety Department.
(d)   The Chief of Police selects all Public Safety Department employees, but all such appointments and the number thereof shall require the prior written approval of the City Manager. The Chief of Police evaluates and documents the performance of all subordinate employees, administers the personnel rules of the City to ensure the fair treatment of all employees, administers and documents disciplinary actions, and fires employees with the prior written approval of the City Manager.
(e)   The Chief of Police may approve departmental expenditures in accordance with Chapter 4.15 CCO, Purchasing. [Code 1979 § 12.01.020.]

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(3) Select all Department employees, but all such appointments and the number thereof shall require the prior written approval of the City Manager. The Director of Public Safety evaluates and documents the performance of all subordinate employees, administers the personnel rules of the City to ensure the fair treatment of all employees, administers and documents disciplinary actions, and fires employees with the prior written approval of the City Manager;

(4) Approve Department expenditures in accordance with Chapter 4.15 CCO, Purchasing;

(5) Develop and manage annual budget for the Department in accordance with Chapter 4.15 CCO;

(7) Plan, develop, direct, and evaluate Department programs and services;

(8) Develop, maintain, and review annually, in coordination with the City Manager, Department policies, procedures and guidelines;

(9) Prepare appropriate public safety related grant applications and administer grants;

(10) Develop and maintain service data and prepare for analysis and reporting to the City Manager and City Council and recommendations for Department funding and planning;

(11) Communicate and maintain coordination with local, tribal, state, federal governmental agencies and local businesses regarding community public safety issues, programs, and services;

(12) Answer inquiries from citizens concerning public safety programs and services;

(13) To have charge of and operate the City's holding facility;

(14) Insure the participation of Department personnel in the Saint Paul Island Local Emergency Planning Committee (LEPC);

(15) Cause lives and property to be protected from destructive losses due to fire and/or other catastrophic events;

(16) Assure the overall training, preparedness, and safety of Department personnel and the availability and readiness of appropriate apparatus and equipment;

(17) Cause an investigation for the purpose of assisting in the determination of cause and origin of fires resulting in property damage, injury or death;

(18)   Inspect or cause to be inspected, at reasonable hours and upon reasonable notice to the owners or occupants, all buildings and structures and premises which are or are suspected of being in an unsafe or dangerous fire prevention or control condition;

(19)   Assure the volunteer members of the fire, emergency medical services, and search and rescue are permitted to organize into a voluntary departmental association, elect their own officers and adopt bylaws.

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Deleted: (2)   To suppress all riots, affrays, and unlawful assemblies which may come to their knowledge, and generally to keep the peace;¶
(3)   To serve all warrants, writs, executions, and other processes property directed and delivered to them;¶
(4)   To apprehend and arrest persons violating Federal or State laws as provided by law, and turn them over to the proper authorities;¶
(5)   In all respects to perform all duties pertaining to the offices of police officers;¶ ... [6]

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Deleted: (8)   Other duties and responsibilities as may be assigned by the City Manager and/or described in the City job classification manual.¶
(b)   It shall be the duty of the Public Safety Department, through the Chief of Police, to perform the following fire and emergency medical services:¶ ... [8]

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The elected officers shall include a Fire Chief whose powers shall not be limited by the association or the bylaws; and

(12)   Other duties and responsibilities as may be assigned by the City Manager and/or described in an approved job description.

8.05.040   Patrol division.

(a)   A Police Corporal or Sergeant shall be hired to head of the Patrol Division of the Department of Public Safety. The Police Corporal or Sergeant is a State of Alaska certified police officer that will serve as the supervising officer of Division.

8.05.050   Duties and responsibilities of Patrol Division Supervisor.

(a)   It shall be the duty of the Patrol Division Supervisor, to perform the following duties and responsibilities:

(1) Select all police officers in consultation with the Director of Public Safety, but all such appointments and the number thereof shall require the prior written approval of the City Manager. The Police Corporal or Sergeant evaluates and documents the performance of all subordinate police officers, administers the personnel rules of the City to ensure the fair treatment of all employees, administers and documents disciplinary actions, and fires employees with the prior written approval of the City Manager;

(2)   Plan, direct, supervise, and coordinate the division activities of the Department of Public Safety.

(2)   To apprehend and arrest and bring to justice all violators of the ordinances of the City;

(3)   To suppress all riots, affrays, and unlawful assemblies which may come to their knowledge, and generally to keep the peace;

(4)   To serve all warrants, writs, executions, and other processes property directed and delivered to them;

(5)   To apprehend and arrest persons violating Federal or State laws as provided by law, and turn them over to the proper authorities;

(6)   In all respects to perform all duties pertaining to the offices of police officers;

(8)   Other duties and responsibilities as may be assigned by the Director of Public Safety and/or described in an approved job description.

8.05.060   City ownership of Department of Public Safety property.

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All property of any type owned by the police, fire, and emergency services divisions of the Department of Public Safety is property of the City. [Code 1979 § 12.01.040.]

8.05.070   Fees for Department of Public Safety services.

The City Council may, by resolution, set and amend fees charged for emergency medical services. The City Manager may approve and amend incidental administrative division fees for services upon recommendation by the Director of Public Safety. [Code 1979 § 12.01.050.]

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